



California Pines Community Service District

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Employer Identification #: 94-2195606

cpcsd.specialdistrict.org

Board Meeting Minutes

Minutes:

December 20, 2023

11:00 AM

THE MEETING IS CALLED TO ORDER BY THE CHAIRMAN TO THE BOARD OF DIRECTORS – MARK BISHOP AT 11:02

ROLL CALL:

11:02

Board Members	Staff Present	Public Present
Mark Bishop – Chairman	Ryan Sherer – GM	Jessica Haddox
Buck Rodgers – Vice Chairman	Justin Ulrich – Assistant Chief	Casey Haddox
Michael Quinlan – Treasurer		
Todd Ehlinger - Director		
Louise Waldron - Secretary		

11:03

PUBLIC COMMENT:

No Public Comment

SCHEDULED ITEMS:

None

11:04

CONSENT CALENDER:

(All matters under the Consent Calander are routine and will be approved by one motion unless a board member requests separate action on a specific item.)

- 2024 CSD Office Holidays
- CSD & FD Direct Deposit
- Next Scheduled meeting: January 17th, 2024 at 11:00 am
 - November 2023 financials moved to Table.

Motion:

The motion to approve all items on the consent calendar was made by Todd Ehlinger Seconded by Buck Rodgers, motion carried unanimously.



11:06

OLD BUSINESS:

Policy 3497 – Wages and Salaries, discussed originally in closed session, some hourly positions transferred to salary as well as updates to salary amounts to meet state minimum wage requirements.

AYES: 4 NOES: 0 ABSENT: 1

11:09

NEW BUSINESS:

Policy 2025 – Holidays, discussed originally in closed session, policy amended paid holidays for on-duty fire fighters.

AYES: 4 NOES: 0 ABSENT: 1

New Directors Vote:

Jessica Haddox - Director

Casey Haddox - Director

AYES: 4 NOES: 0 ABSENT: 1

Resolutions 2023 - A-H Error Corrections

2023 – A; unchanged

2023 – A (duplicate); amended to 2023 – D

2023 – B; unchanged

2023 – C; unable to find original with board signatures, to be amended next meeting

2023 – E; unchanged

2023 – E (duplicate); amended to 2023 – H

2023 – F; unchanged

2023 – G; unchanged

11:18

GENERAL MANAGERS REPORT:

- Increase of Fire Tax, under Prop 218, to be added to ballot for 2024, more details to come
- December 22nd, 2023 Company Christmas party at the California Pines Lodge. Beginning discussions for off-site holiday party for 2024.
- CalPines CSD to host California Rural Water Association water chlorination class on January 10th, 2024 at the California Pines Lodge
- Beginning action on removal of abandoned vehicles from lots in California Pines, one abandoned vehicle has been removed.
- 1 Engine and 1 Water Tender out for Repair and Maintenance, 2 Engines are in service.
- CSD has ordered 5 loads of gravel for road maintenance with a focus on high traffic areas and school bus stops.
- Discussions and efforts in place to reduce Diesel Fuel Costs, new pumps and gauges for better fuel use monitoring, increase training on recording usage, improving efficiency of heavy diesel use vehicles, acquiring a fuel-efficient response vehicle for winter, as well as, acquiring a fuel efficient vehicle for non-emergency and CSD use.
- Cost predicted to increase for vehicle maintenance in 2024, regular maintenance done in house.



- New mandates for water testing to take effect in 2024.
- No updates on grant funding from Adkins Engineering, despite efforts, resolutions of litigation to begin in January 2024.
- Office is becoming more efficient with new utility billing system and online bill payment.
- Two excess vehicles at CSD to be sold in 2024.

11:48

DIRECTORS REPORT:

Todd Ehlingers last meeting, steps down from Board of Directors

Terri Bishops last meeting, steps down from Board of Directors

11:50

MEETING ADJOURNED:

Motion:

A motion was made by Todd Ehlinger to adjourn the regular meeting.
Seconded by Buck Rodgers, motion carried unanimously.

CERTIFICATE OF POSTING:

I, Louise Waldron – Secretary to the Board of Directors of the California Pines Service District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes on December 20th, 2023, Meeting of the Board of the California Pines Community Service District

Louise Waldron

The next regular meeting of the Board of Directors will be January 17th, 2023.

