



CALIFORNIA PINES COMMUNITY SERVICES DISTRICT
HC 4 BOX 43002 / County Road 71 Building 376
ALTURAS, CALIFORNIA 96101
PHONE: 530-233-2766 FAX: 530-233-270
General Manager: Ron Sherer 530-i640-1040
Employer Identification # 94-2195606
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REGULAR MEETING MINUTES October 17, 2018

CALLED MEETING TO ORDER AT BY CHAIRMAN TO THE BOARD OF DIRECTORS – Buck Rodgers at 4:00 P.M.
FOLLOWED BY ROLL CALL AND THE PLEDGE OF ALLEGIENCE.

DIRECTORS PRESENT	STAFF PRESENT	PUBLIC PRESENT
Chairman – Buck Rodgers	Fire Chief-Ron Sherer	
Vice Chairman – Todd Ehlinger	Board Secretary-Jodi Adams	
Treasurer – Suzanne Ehlinger	Executive Secretary-Susan Lake	
Director – Mark Bishop	Assistant General Manager-Ryan Sherer	
Director – Terri Bishop		

ANNOUNCEMENTS, INTRODUCTIONS, RECOGNITIONS:

Chairman Rodgers announced that he had received a letter from the insurance carrier commending Ron & Ryan Sherer for no claims in 2017-18.

APPROVAL OF THE CONSENT CALENDAR: (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- **Adoption of the October 17, 2018 agenda.**
- **Approval of minutes from September 19, 2018 regular meeting.**
- **Approval of Financial Reports**
 - **Profit and Loss. Budget Vs Actual YTD**
 - **Balance Sheet YTD**
 - **Bank Register-September 2018**

MOTION: The motion to approve all items on the consent calendar was made by Mark Bishop seconded by Todd Ehlinger. Motion approved unanimously.

Executive Secretary Lake will continue to attend the monthly Board meetings to answer any financial questions that may arise. She requested that Board members try to ask any questions in advance so that she had time to perform any necessary research.

General Managers Report

- Crack Seal-GM Sherer reported that the crack sealing had been completed at the airport, transient parking, Shasta View, Willow View and a portion of Lake View by Staff for a cost savings of \$2,000. Fog Seal and Striping will be done when it is warmer.
- All engines are in; Cal Fire has been notified that one engine would be available for their use.
- Maintenance is being performed on all equipment, hose pressure has been checked and vehicles cleaned; all vehicles will require oil changes next season.

- Water Meters-50 new water meters have been purchased; there has been a decrease of approximately 10,000 gallons since notification of meter readings were sent out.
- Airstrip Grant-We have applied for an airstrip grant that would provide bathrooms, a pavilion and a concrete pad at the airport.
- IRS Debt-Imperative that this get paid off as soon as possible; it affects our ability to borrow funds or obtain grants for needed items. Susan Lake advised that this should be paid off in 2019.
- Outstanding Income-There is still outstanding revenue from the Mendocino Complex and Klamathon Fires.
- Ponds-There continues to be leakage from the dam into the ponds. Legal advice has been sought utilizing the services of Gifford Law Firm.
- Staff Computers-A brief discussion was held regarding the need to purchase a new computer for Holly in Human Resources in the near future.

OLD BUSINESS:

None

NEW BUSINESS:

General Manager Sherer requested that each meeting at least 10 policies be added to the agenda for review and approval from the Board. He would like to see five Board/General Policies from Jodi and five Personnel policies from Holly. Policies 2028, 2029, 2140, 2120 and 2088 were provided to the Board for review and discussion/approval at the November meeting.

CLOSED SESSION: None scheduled

DIRECTORS REPORT:

In accordance with Government Code 54954.2(a), Directors may make brief announcements of brief reports on their own activities. They may ask questions for clarification, make a referral to staff or act to have staff place a matter of business on a future agenda.

MEETING ADJOURNED:

MOTION: A motion was made by Vice-Chair Ehlinger and duly seconded by Director Terri Bishop to adjourn the meeting at 4:40 p.m. Motion Carried Unanimous.

The next regular meeting of the Board of Directors is **November 21, 2018 at 4 p.m.**

CERTIFICATE OF POSTING

I **Jodi Adams**, Secretary to the Board of Directors of the California Pines Community Services District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes to the **October 17, 2018 Regular Meeting of the Board of said District.**

Jodi Adams

Secretary to the Board