



CALIFORNIA PINES COMMUNITY SERVICES DISTRICT  
HC 4 BOX 43002 / County Road 71 Building 376  
ALTURAS, CALIFORNIA 96101  
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Employer Identification # 94-2195606  
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**MEETING MINUTES**  
**June 19, 2019**

CALLED MEETING TO ORDER AT BY CHAIRMAN TO THE BOARD OF DIRECTORS – Buck Rodgers at 4:00 P.M.  
**FOLLOWED BY ROLL CALL AND THE PLEDGE OF ALLEGIENCE.**

<b>DIRECTORS PRESENT</b>	<b>STAFF PRESENT</b>	<b>PUBLIC PRESENT</b>
Chairman – Buck Rodgers	General Manager-Ron Sherer	Justin Ulrich
Vice Chairman – Todd Ehlinger	Board Secretary-Jodi Adams	
Director-Mark Bishop	Assistant General Manager-Ryan Sherer	
Director-Terri Bishop	Accountant-Enoch Woods	
Treasurer-Sue Ehlinger		

**ANNOUNCEMENTS, INTRODUCTIONS, RECOGNITIONS:**

Secretary Adams advised that representatives from RCAC will have preliminary rates for discussion in mid-July and would like to meet with the board on July 24<sup>th</sup> to discuss.

**PUBLIC COMMENT:**

Mark and Terri Bishop reported that they had attended the POA meeting today and had requested that they install signs advising that suspicious activity would be investigated. The POA requested that the CSD also look into this matter. The Board requested that this item be placed on the July agenda for action.

Justin Ulrich requested that the Board create a committee or take some form of action regarding off-road vehicle use on CSD streets. The Board requested that this item be placed on the July agenda for action.

**CLOSED SESSION:**

None

**CONSENT CALENDAR:** (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- **Consider adoption of the June 19, 2019 agenda**
- **Consider approval of minutes from the May 15, 2019 Regular meeting**
- **Consider approval of minutes from the May 22, 2019 Special meeting**
- **Consider approval of the Financial Reports (*Treasurer's Report*)**
  - **Profit & Loss, Budget vs Actual YTD**
  - **Balance Sheet YTD**
  - **Bank Registers-May 2019**

**Motion:** The motion to approval all items on the consent calendar as presented was made by Todd Ehlinger, seconded by Terri Bishop. Motion approved unanimous.

**GENERAL MANAGER REPORT:**

GM Sherer reported that three-fourths of the lot mowing had been completed. A fourth shift has been added to the fire department and four new employees have been hired. Staffing will continue at this level through September 30<sup>th</sup>.

GM Sherer reported that the new fire engine should arrive in August or September.

GM Sherer will contact Eagle Peak regarding the airport fog sealing work.

GM Sherer reported that Deer Spring Station should be opening soon.

**GRIEVANCE COMMITTEE REPORT:**

Terri Bishop reported that the committee was finalizing its investigation of the recent complaint filed. The committee will be issuing a letter and the grievance procedures after Board approval.

**OLD BUISNESS:**

None

**NEW BUSINESS:**

**Pubic Hearing-Proposed FY 2019/2020 Budget**

Mr. Wood reported that the final numbers for the Liability and Workers' Compensation policies have been received and that he will update the draft budget for final Board approval at their July meeting. There were no comments or concerns from members of the audience regarding the proposed budget.

**General Manager Performance Evaluation**

The Board will be conducting a closed session meeting in July to prepare the performance evaluation for GM Sherer. The Board will discuss their evaluation during closed session at the regular July meeting with GM Sherer.

**Policies for Review/Approval at the July 2019 Meeting**

The Board received copies of the following amended or new policies for review. These policies will be discussed and adopted at the July 2019 regular meeting.

- 1030-Code of Ethics
- 1032-Code of Conduct
- 2125-Expense Authorization
- 2130-Investment of District Funds
- 2140-Receiving/Depositing Remittances
- 2155-Debt Management
- 2172-Maintenance of Utility Accounts
- 2176-Check Processing

**DIRECTORS REPORT**

None

**MEETING ADJOURNED**

**MOTION:** A motion was made by Mark Bishop and seconded by Sue Ehlinger to adjourn the meeting at 4:40 p.m. Motion carried unanimous.

The next regular meeting of the Board of Directors is **July 17, 2019 at 4 p.m.**

**CERTIFICATE OF POSTING**

I **Jodi Adams**, Secretary to the Board of Directors of the California Pines Community Services District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes to the **June 19, 2019 Regular Meeting of the Board of said District.**

*Jodi Adams*

Secretary to the Board

