



California Pines Community Service District

376 County Road 71/ HC4 Box 43002

Alturas, CA 96101

Ph: 530-233-2766 Fax: 530-233-2704

Employer Identification #: 94-2195606

cpcsd.specialdistrict.org

## Board Meeting Minutes

January 15<sup>th</sup>, 2025

11:00 AM

**BUCK RODGERS, CHAIRMAN OF THE BOARD OF DIRECTORS, CALLED THE MEETING TO ORDER AT 10:59 A.M.**

### ROLL CALL: 11:00

Board Members	Staff Present	Public Present
Buck Rodgers – Chairman	Justin Ulrich	Mark Bishop
Skip Kelly – Vice Chairman	Ryan Sherer	David Feliz
Terry Kelly – Director	Mike Craddock	Sarah Feliz
Louise Waldron – Secretary	Monica Guerra	Michelle Radke
	Alan Botello	James Pitcher
		Jodi Frey

### ANNOUNCEMENTS, INTRODUCTIONS, RECOGNITIONS: 11:03

James Pitcher and Michelle Radke of the Modoc Fire Safe Council were present to facilitate discussion with the board about what it means for California Pines to become a recognized fire-wise community. Collective efforts from the CSD and the POA to track fire prevention action taken by these entities, as well as tracking everyday activities of residents that are creating and maintaining defensible space to document fire protection efforts within the community for future fire prevention efforts and funding. Residents are the priority in creating a Firewise community, and the Modoc Fire Safe Council can assist residents in creating and maintaining defensible space.

More info about becoming a Firewise community and its benefits will be available on our website, [cpcsd.specialdistrict.org](http://cpcsd.specialdistrict.org), or the Modoc Fire Safe Councils website, [modocfiresafecouncil.org](http://modocfiresafecouncil.org)

### PUBLIC COMMENT: 11:26

none

### SCHEDULED ITEMS:

Special Session January 29<sup>th</sup>, 2025, at 11:00 a.m.



**CONSENT CALENDER: 11:27**

*(All matters under the Consent Calendar are routine and will be approved by one motion unless a board member requests separate action on a specific item.)*

- Minutes – December 2024
- November 2024: YTD Budget – Balance – Profit and Loss – Previous Year Comparison

**Motion:**

Skip Kelly moved to approve all items on the consent calendar, seconded by Terry Kelly and carried unanimously.

**OLD BUSINESS: 11:37**

- Terms and Elections 2024 –
  - All election documents will be signed during the special session on January 15, 2025.
- Review of Policy 3507: Holidays, no changes; policy adopted.
- Policy 3498: Hourly Wages, approved and adopted
- **Motion:** Skip Kelly moved to approve all policy changes. Seconded by Terry Kelly, the motion carried unanimously.

AYES: 3      NOES: 0      ABSENT: 0

**NEW BUSINESS: 11:45**

- Skip Kelly and the District Accountant will be added as secondary signers on the District Bank Account in case of the General Manager's absence.

**GENERAL MANAGERS' REPORT: 11:50**

- Discussions of the district exploring alternative Retirement Benefits and removing CalPERS.
- Two district employees are now DOT-certified, class B driver's license holders.
- 2025 training days are planned for the fire department
- Engine 4125 has been repaired and will be transported back from Medford, OR.
- Leak detection, maintenance, and repairs of district lines are ongoing, awaiting parts to fix known leaks in the system.
- Upcoming Maintenance and Replacement of Fire Hydrants within the district.

**DIRECTORS REPORT:**

- none

**BOARD SECRETARY REPORT:**

- The Board has accepted a rough draft of the Seasonal Firefighter Recruitment Flyer.



**MEETING ADJOURNED: 11:55**

**Motion:**

Terry Kelly moved to adjourn the regular meeting. Second, Skip Kelly, the motion carried unanimously.

**CERTIFICATE OF POSTING:**

I, Louise Waldron – Secretary to the Board of Directors of the California Pines Service District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes of the January 15th, 2024, Meeting of the Board of the California Pines Community Service District.

*Louise Waldron*

*The next regular meeting of the Board of Directors will be on February 19<sup>th</sup>, 2025, at 11:00 am.*

