



CALIFORNIA PINES COMMUNITY SERVICES DISTRICT  
 HC 4 BOX 43002 / County Road 71 Building 376  
 ALTURAS, CALIFORNIA 96101  
 PHONE: 530-233-2766 FAX: 530-233-270  
 General Manager: Ron Sherer 530-i640-1040  
 Employer Identification # 94-2195606  
 cpcsd.specialdistrict.org

**MEETING MINUTES**  
**January 18, 2023**

CALLED MEETING TO ORDER AT BY CHAIRMAN TO THE BOARD OF DIRECTORS – Buck Rodgers at 4:30 P.M.

**FOLLOWED BY ROLL CALL.**

<b>DIRECTORS PRESENT</b>	<b>STAFF PRESENT</b>	<b>PUBLIC PRESENT</b>
Chairman – Buck Rodgers	Ryan Sherer-General Manager	Justin Ulrich
Vice Chairman- Todd Ehlinger	Susana Rubio-Board Secretary	Alan Botello
Director- Mark Bishop		
Director- Terri Bishop		
Treasurer-Sue Ehlinger		

**ANNOUNCEMENTS, INTRODUCTIONS, RECOGNITIONS:**

**PUBLIC COMMENT:** None

**CLOSED SESSION:** A closed session was held Jan 17, 2023 to discuss employment contract for Ryan and Contract with Ron Sherer as he will still be our water and sewer operator until further. Today Jan 18<sup>th</sup> closed session was placed for final finalization for Ryan Sherer as General Manager.

**CONSENT CALENDAR:** (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- Consider adoption of the January 18, 2023 meeting agenda.
- Consider approval of the Financial Reports- December 2022 (Treasurers Report)
  - > Profit and Loss. Budget vs Actual YTD
  - > Balance Sheet

**Motion:** The motion to approve all items on the consent calendar was made by Mark Bishop seconded by Terri Bishop. Motion approved unanimous. Treasure Sue Ehlinger reported that she reviewed the financial reports prepared by the CPA and to the best of her knowledge they appeared accurate.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**GENERAL MANAGER REPORT:**

GM Ryan Sherer stated that our county check came in and was deposited. He would like to have a wall built in the front office to expand for some extra space and for privacy reasons since there is confidential paperwork and information that office staff works on during day-to-day tasks. Also, for safety reasons have that wall or space between the public and staff but this will not affect public interactions. He would like to start moving all files digitally for space and confidentiality.

**DIRECTORS REPORT:** None

**MEETING ADJOURNED:**

**MOTION:** A motion was made by Mark Bishop and seconded by Sue Ehlinger to adjourn the regular meeting at 4:56 p.m. Motion carried unanimous.

The next regular meeting of the Board of Directors is **January 18, 2022 at 4:30 p.m.**

**CERTIFICATE OF POSTING**

I **Susana Rubio**, Secretary to the Board of Directors of the California Pines Community Services District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes to the **January 18, 2023 Meeting of the Board of said District.**

*Susana Rubio*

Secretary to the Board