



CALIFORNIA PINES COMMUNITY SERVICES DISTRICT  
 HC 4 BOX 43002 / County Road 71 Building 376  
 ALTURAS, CALIFORNIA 96101  
 PHONE: 530-233-2766 FAX: 530-233-270  
 General Manager: Ron Sherer 530-i640-1040  
 Employer Identification # 94-2195606  
 cpcsd.specialdistrict.org

**MEETING MINUTES**  
**June 14, 2022**

CALLED MEETING TO ORDER AT BY CHAIRMAN TO THE BOARD OF DIRECTORS – Buck Rodgers at 4:30 P.M.

**FOLLOWED BY ROLL CALL.**

<b>DIRECTORS PRESENT</b>	<b>STAFF PRESENT</b>	<b>PUBLIC PRESENT</b>
Chairman – Buck Rodgers	Ron Sherer-General Manager	
Vice Chairman- Todd Ehlinger	Ryan Sherer- Assistant GM	
Director- Mark Bishop	Susana Rubio-Board Secretary	
Director- Terri Bishop		
Treasurer-Sue Ehlinger		

**ANNOUNCEMENTS, INTRODUCTIONS, RECOGNITIONS:**

None

**PUBLIC COMMENT:**

None

**Scheduled Items-** None

**CONSENT CALENDAR:** (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- Consider adoption of the June 14, 2022 meeting agenda.
- Consider approval of the Financial Reports- April 2022 and May 2022 (Treasurers Report)
  - Profit and Loss. Budget vs Actual YTD
  - Balance Sheet

**Motion:** The motion to approve all items on the consent calendar was made by Todd Ehlinger seconded by Mark Bishop. Motion approved unanimous. Treasure Sue Ehlinger reported that she reviewed the financial reports prepared by the CPA and to the best of her knowledge they appeared accurate.

**OLD BUSINESS:** Mobil Home Park Sewer hookup Charges (still under review) along with all units until further notice.

**NEW BUSINESS:** Implement a fee schedule for clerical on water/sewer, fire and property owner request regarding lots or property do to the high volume of request the office is receiving.

Approval of ‘Request for Water Services Re-Connection/disconnection’ form

Do to the high volume of phone calls the office is receiving from property owners regarding information on properties the office would like to place a fee schedule that will have fees for when this information is asked since it takes away time from their work hours. The office did research and created a form to present to the board for approval. The motion to approve the implementation of a fee and form. A motion was made by Todd Ehlinger seconded by Mark Bishop.

**GENERAL MANAGER REPORT:**

GM Ron Sherer stated that they have been with the forest service for 2 weeks now. Lot mow is expected to all be done by July 1<sup>st</sup>. There was a meeting himself and Ryan had with Adkins engineering just going over the plan of what would be possible once we get some grants in place. The new building will have to be a separate grant from everything else since it will be different project. GM Ryan said the meeting went good overall and in about 6-8 months things will be in place such as water meters, being able to do automatic reads, new lift station. Other than that all else has been going as usual.

**DIRECTORS REPORT**

None

**MEETING ADJOURNED:**

**MOTION:** A motion was made by Mark Bishop and seconded by Sue Ehlinger to adjourn the regular meeting at 5:03 p.m. Motion carried unanimous.

The next regular meeting of the Board of Directors is **July 20, 2022 at 4:30 p.m.**

**CERTIFICATE OF POSTING**

I **Susana Rubio**, Secretary to the Board of Directors of the California Pines Community Services District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes to the **June 14, 2022 Meeting of the Board of said District.**

*Susana Rubio*

Secretary to the Board