



CALIFORNIA PINES COMMUNITY SERVICES DISTRICT
 HC 4 BOX 43002 / County Road 71 Building 376
 ALTURAS, CALIFORNIA 96101
 PHONE: 530-233-2766 FAX: 530-233-270
 General Manager: Ron Sherer 530-i640-1040
 Employer Identification # 94-2195606
 cpcsd.specialdistrict.org

**REGULAR MEETING MINUTES
 May 15, 2019**

**CALLED MEETING TO ORDER AT BY CHAIRMAN TO THE BOARD OF DIRECTORS – Buck Rodgers at 4:05 P.M.
 FOLLOWED BY ROLL CALL AND THE PLEDGE OF ALLEGIENCE.**

DIRECTORS PRESENT	STAFF PRESENT	PUBLIC PRESENT
Chairman – Buck Rodgers	Board Secretary-Jodi Adams	Chad Coates
Vice Chairman – Todd Ehlinger		Joshua Hicks
Director-Mark Bishop		Jordan Verece
Director-Terri Bishop		
Treasurer-Sue Ehlinger		

ANNOUNCEMENTS, INTRODUCTIONS, RECOGNITIONS:

Secretary Adams advised that Enoch Woods had agreed to meet with the Board to discuss the terms of his services for the district. Chairman Rodgers advised that he had received an email from Patrick O’Rourke requesting the district’s vote for him as a member of the SDRMA Board of Directors.

PUBLIC COMMENT:

Several members of the public requested information regarding filing of formal complaints against District Staff. Information was provided by Secretary Adams and a closed session was scheduled for June 16, 2019 to discuss the formal complaint.

CLOSED SESSION:

None.

APPROVAL OF THE CONSENT CALENDAR: (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- **Adoption of the May 15, 2019 agenda.**
- **Approval of minutes from April 17, 2019 regular meeting.**
- **Approval of minutes from May 6, 2019 Special meeting.**
- **Approval of Financial Reports**
 - **Profit and Loss. Budget Vs Actual YTD**
 - **Balance Sheet YTD**
 - **Bank Register-April 2019**

MOTION: The motion to approve all items on the consent calendar as presented was made by Mark Bishop, seconded by Terri Bishop. Motion approved unanimously.

General Managers Report: No Report

OLD BUSINESS:

- **New or Amended District Policies to be Reviewed and Approved:**
 - 1005-Association Memberships
 - 1010-Basis of Authority
 - 1017-Board/Staff Communication
 - 1020-Adoption of Policies
 - 1040-Correspondence to the Board
 - 1045-Legal Counsel & Auditor
 - 1050-Overview of General Manager’s Role

- 2080-Accounting Policies & Procedures
- 2135-Purchasing
- 3104-Disciplinary Action

MOTION: The motion to approve all new or amended District policies as presented was made by Todd Ehlinger, seconded by Terri Bishop. Motion approved unanimously.

NEW BUSINESS:

Surplus Equipment Sale-Sealed Bid Opening-Secretary Adams opened the three sealed bids that were received at the District Offices. Bids were submitted by the following individuals: Mark Bishop, Patrick Bradbury and Jacob Souza.

The following items were bid on: Onan Diesel Generator (successful bidder was Mark Bishop with a bid of \$200.00); 2000 Dodge 8' truck bed (tied bid of \$100.00); 2001 Dodge Utility Truck (successful bidder was Patrick Bradbury with a bid of \$200.00); 2004 Dodge 3500 Dually Axle 8' truck bed (successful bidder was Jacob Souza with a bid of \$100.00); 2001 F450 Diesel 4X4 utility truck (successful bidder was Jacob Souza with a bid of \$600.00). As there was a tied bid, Secretary Adams was instructed to notify the absentee bidder, Patrick Bradbury, via certified letter that he must submit another sealed bid within 7 days from the date of the meeting if he is still interested in the item.

General Manager Performance Evaluation-Due June 2019-The Board requested that this item be tabled until the July meeting.

DIRECTORS REPORT: None

MEETING ADJOURNED:

MOTION: A motion was made by Mark Bishop and seconded by Sue Ehlinger to adjourn the meeting at 4:35 p.m. Motion carried unanimous.

The next regular meeting of the Board of Directors is **June 19, 2019 at 4 p.m.** A closed session will be held at 3:00 p.m.

CERTIFICATE OF POSTING

I **Jodi Adams**, Secretary to the Board of Directors of the California Pines Community Services District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes to the **May 15, 2019 Regular Meeting of the Board of said District.**

Jodi Adams

Secretary to the Board