



CALIFORNIA PINES COMMUNITY SERVICES DISTRICT
HC 4 BOX 43002 / County Road 71 Building 376
ALTURAS, CALIFORNIA 96101
PHONE: 530-233-2766 FAX: 530-233-270
General Manager: Ron Sherer 530-640-1040
Employer Identification # 94-2195606
cpcsd.specialdistrict.org

REGULAR MEETING MINUTES September 19, 2018

CALLED MEETING TO ORDER AT BY CHAIRMAN TO THE BOARD OF DIRECTORS – Buck Rodgers at 4:00 P.M.
FOLLOWED BY ROLL CALL AND THE PLEDGE OF ALLEGIENCE.

DIRECTORS PRESENT	STAFF PRESENT	PUBLIC PRESENT
Chairman – Buck Rodgers		Jodi Adams
Vice Chairman – Todd Ehlinger	Assistant General Manager-Ryan Sherer	
Treasurer – Suzanne Ehlinger	Board Secretary - Susan Lake	
Director – Mark Bishop		
Director – Terri Bishop		

ABSENT: Fire Chief-Ron Sherer

ANNOUNCEMENTS, INTRODUCTIONS, RECOGNITIONS:

APPROVAL OF THE CONSENT CALENDAR: (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- **Adoption of the September 19, 2018 agenda.**
- **Approval of minutes from August 15, 2018 regular meeting.**
- **Approval of Financial Reports**
 - **Profit and Loss. Budget Vs Actual YTD**
 - **Balance Sheet YTD**
 - **Bank Register-August 2018**

MOTION: The motion to approve all items on the consent calendar was made by Mark Bishop seconded by Todd Ehlinger. Motion approved unanimously.

General Managers Report

- Assistant GM reported on the recent use of the helideck area. He advised that proposals for fog coating the airstrip and crack sealing had been obtained and would need to be reviewed by the board soon. He advised that consideration should be given to having staff perform crack sealing rather than contracting it out due to the costs. Minor damage was done at the intersection of County Rd 71 and Airport Access Road. He advised that funds would be forthcoming for the estimated repairs. Mr. Sherer advised that the current design is inadequate to support the weight of the low boy and would be proposing an alternate design using concrete and base rock.
- Secretary Lake advised that she would be postponing transferring the funds received for the use of the airstrip until early 2019 to ensure adequate funding in the general account until assessments were due. She further advised that the first payment for the new fire truck is due October 2, 2018.

- Assistant GM Sherer reported that fire season for Modoc was over and that both the fire trucks and the water trucks had generated revenue.
- Assistant GM Sherer reported that the sewer ponds were looking good and that water metering had resulted in decreased usage. Secretary Lake advised that the lodge metering would begin in October. There was brief discussion regarding the POA creating a RV park and if it would negatively impact the CSD.
- Assistant GM Sherer advised that there is a slight delay in getting the front axles in the new truck. He advised that the truck would not arrive until the next fire season.
- Brief discussion was held regarding removal of items from the CSD Easement at the Shasta View property. Deadline to remove is October 1, 2018. Assistant GM Sherer advised that the items had been moved; however not where they should be if not moved from the easement the CSD will move the items.
- Brief discussion was held regarding future use of the airstrip by CalFire.

OLD BUSINESS:

- **Time Clock Use:** Not being used as it is not effective and most employees are salaried. Those that are not must complete a timecard and have immediate supervisor sign off.

NEW BUSINESS:

NONE

CLOSED SESSION: None scheduled

DIRECTORS REPORT:

In accordance with Government Code 54954.2(a), Directors may make brief announcements of brief reports on their own activities. They may ask questions for clarification, make a referral to staff or act to have staff place a matter of business on a future agenda.

- Director Bishop and Secretary Lake provided the directors with a brief overview of their meeting with Jodi Adams. Additional employment details will be determined by Director Bishop as approved by the Board.

MEETING ADJOURNED AT 5:05 PM

The next regular meeting of the Board of Directors is **October 17, 2018 at 4 p.m.**

CERTIFICATE OF POSTING

I **Jodi Adams**, Secretary to the Board of Directors of the California Pines Community Services District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes to the **September 19, 2018 Regular Meeting of the Board of said District.**

Jodi Adams

Secretary to the Board