

CALIFORNIA PINES COMMUNITY SERVICES DISTRICT

County Road 71 #376/ HC4 Box 43002
Alturas, CA 96101
Ph: 530-233-2766 Fax: 530-233-2704
cpcsd.specialdistrict.org



OUR MISSION

- Provide a full range of municipal services,
- Reasonable costs, applied consistently to all customers,
- Maintain a healthy infrastructure,
- Operate with environmental integrity,
- Promote the economic development of our community.

REGULAR MEETING AGENDA

April 18, 2018
3:00 P.M.

ASSISTANCE FOR THE DISABLED:

If you are disabled and need accommodation to participate in the meeting, please call 530-233-2766 to make necessary arrangements.

CALL TO ORDER:

1. Roll Call
2. Pledge of Allegiance
3. Announcements, introductions, recognitions

PERFORMANCE EVALUATION FORM REVIEW: The Board of Directors, and staff that are involved with the employee evaluation process, are allowing an extra hour (3.P.M. to 4.P.M) for this regularly scheduled meeting to review **Policies #2009 Performance Evaluation-General Manager and #2010 Performance Evaluation**, along with the forms that are currently being used for employee evaluations. *Action may or may not be needed.*

CLOSED SESSION: *Under Government Code section 54957, Personnel*

The Board of Directors will enter into a closed session to review and discuss the proposal that was submitted for a contracted position of Board Clerk. *Action needed.*

PUBLIC COMMENT: Any member of the public may address the Board now on any matter within the jurisdiction of the Board. The Board requests that members of the public limit their comments to a maximum of three minutes. **(This should not relate to any item on the agenda. If a member of the public desires to provide comments to the Board on an agenda item, they should do so at the time the item is considered. NOTHING UNDER THIS SECTION MAY BE ACTED UPON IN THIS MEETING.)**

CONSENT CALENDAR: (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- Consider adoption of the April 18, 2018 agenda.
- Consider approval of minutes from the March 21, 2018 regular meeting.
- Consider approval of the Financial Reports for March 2018 (*Treasurers Report*)
 - Profit and Loss. Budget vs Actual
 - Balance Sheet
 - Bank Register

GENERAL MANAGERS REPORT:

General Manager will report on District activities - *Action may or may not be needed.*

OLD BUSINESS:

- Consider approval or possible revisions to the proposed position of Board Clerk.
- Consider adoption or revisions to the draft of Policy #4047 Board Clerk.
- Consider revising or deleting Policy #4045 Board Secretary/Clerk.

NEW BUSINESS:

- Sign 2018 Assessment Resolutions.
- Announce Board required ethics training.

DIRECTORS REPORT:

In accordance with Government Code 54954.2(a), Directors may make brief announcements of brief reports on their own activities. They may ask questions for clarification, make a referral to staff or act to have staff place a matter of business on a future agenda.

CERTIFICATE OF POSTING

I, **Susan Lake** - Secretary to the Board of Directors, certify that on **April 16, 2018** I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the California Pines Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2)

Signature _____ **The next regular meeting of the Board of Directors will be May 16, 2018 at 4 p.m.**