

## **CALIFORNIA PINES COMMUNITY SERVICES DISTRICT**

County Road 71 #376/ HC4 Box 43002  
Alturas, CA 96101  
Ph: 530-233-2766 Fax: 530-233-2704  
cpcsd.specialdistrict.org



### **OUR MISSION**

- Provide a full range of municipal services,
- Reasonable costs, applied consistently to all customers,
- Maintain a healthy infrastructure,
- Operate with environmental integrity,
- Promote the economic development of our community.

### **REGULAR MEETING AGENDA**

**July 18, 2018**  
**4:00 P.M.**

#### **ASSISTANCE FOR THE DISABLED:**

If you are disabled and need accommodation to participate in the meeting, please call 530-233-2766 to make necessary arrangements.

#### **CALL TO ORDER:**

1. Roll Call
2. Pledge of Allegiance
3. Announcements, introductions, recognitions

- The District will begin using meter readings to calculate billing for water. The base rate of \$32.25 will include up to 1000 cubic feet consumed. Any water consumed over 1000 CF will be charged \$0.44 per 100 CF. The District is considering purchase of a reasonably priced (*\$439.00 first year and then \$120.00 per year after the first year*) meter billing software program, that is compatible with Quick Books, through AaaTex Company. Office staff will be meeting with a technician this week.

**PUBLIC COMMENT:** Any member of the public may address the Board now on any matter within the jurisdiction of the Board. The Board requests that members of the public limit their comments to a maximum of three minutes. **(This should not relate to any item on the agenda. If a member of the public desires to provide comments to the Board on an agenda item, they should do so at the time the item is considered. NOTHING UNDER THIS SECTION MAY BE ACTED UPON IN THIS MEETING.)**

**CLOSED SESSION:** None Scheduled

**CONSENT CALENDAR:** (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- Consider adoption of the July 18, 2018 agenda.
- Consider approval of minutes from the June 20, 2018 regular meeting.
- Consider approval of the Financial Reports (*Treasurers Report*)
  - Profit and Loss. Budget vs Actual YTD
  - Balance Sheet YTD
  - Bank Register- June 2018

**GENERAL MANAGERS REPORT:**

In the absence of the General Manager, the Assistant General Manager will report on District activities - *Action may or may not be needed.*

**OLD BUSINESS:** None

**NEW BUSINESS:**

- Review and consider revising the **District's Conflict of Interest Code**. The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700). The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county.

**DIRECTORS REPORT:**

In accordance with Government Code 54954.2(a), Directors may make brief announcements of brief reports on their own activities. They may ask questions for clarification, make a referral to staff or act to have staff place a matter of business on a future agenda.

**CERTIFICATE OF POSTING**

I, **Susan Lake** - Secretary to the Board of Directors, certify that on **July 12, 2018** I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the California Pines Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2)

Signature \_\_\_\_\_ **The next regular meeting of the Board of Directors will be August 15, 2018 at 4 p.m.**