



California Pines Community Service District

376 County Road 71/ HC4 Box 43002

Alturas, CA 96101

Ph: 530-233-2766 Fax: 530-233-2704

Employer Identification #: 94-2195606

cpcsd.specialdistrict.org

Board Meeting Minutes

June 17th, 2024

11:00 AM

THE MEETING IS CALLED TO ORDER BY THE CHAIRMAN OF THE BOARD OF DIRECTORS - MARK BISHOP, AT 11:08 AM.

ROLL CALL: 11:09

Board Members	Staff Present	Public Present
Mark Bishop – Chairman	Ryan Sherer	Lee Robinson
Buck Rodgers – Vice Chairman	Justin Uhlrich	Ken Simon
Mike Quinlan – Treasurer		
Casey Haddox – Director		
Jessica Haddox - Director		
Louise Waldron - Secretary		

ANNOUNCEMENTS, INTRODUCTIONS, RECOGNITIONS:

- Mike Quinlan’s last meeting
- Ken Simon applies to the board of directors.

PUBLIC COMMENT: 11:10

None

SCHEDULED ITEMS:

Closed Sessions – 6/17/2024 12:10 am

CONSENT CALENDER: 11:11

(All matters under the Consent Calander are routine and will be approved by one motion unless a board member requests separate action on a specific item.)

- Minutes – May 2024
- YTD Budget – Financials – Profit and Loss Apr 2024

Motion:

Buck Rodgers moved to approve all items on the consent calendar, seconded by Mike Quinlan and carried unanimously.



OLD BUSINESS: 11:13

- CPCSD/CPFD Tax Assessment:
 - Estimated cost to the district of \$2.75 per voter; voters must be registered to vote in Modoc County and reside within the district boundaries.
- Policy Review:
 - 3124 – Letters of Recommendation; reviewed and accepted
 - 3136 – Separation from district employment; reviewed and accepted
 - 3140 – Harassment; reviewed and accepted
 - 3146 – Notification of Reductions in Workforce; reviewed and accepted
 - 3148 – Unemployment Insurance; reviewed and accepted
 - 3150 – “HIPAA” Compliance; reviewed and accepted
- Terms and Open Seats for 2025 have been updated with the county.

NEW BUSINESS: 11:25

- Policy Review Committee created, meeting times TBD

GENERAL MANAGERS REPORT: 11:44

- Approximately 85% of Road Maintenance for 2024 is complete.
- Lot mow to commence this month, starting with district-owned properties and moving on to privately owned parcels in mid to late July.
- Scheduled Water digs are coming up at the end of this month.
- Expected Grant Updates and possible leads on CRWA-based grants are upcoming in the next few weeks.
- Accepting and Exploring quotes and options for sludge dredging of sewer ponds.
- Upgrades to Sewer Pumps and Lift Stations are being considered. As foreign material in sewer infrastructure has increased lately, sewer customers will receive reminders about what is and is not allowed in the sewer. Maintenance is costly and can disrupt the system for periods of time. A sustainable solution is needed as each incident can cost the district thousands of dollars, if not tens of thousands.

DIRECTORS REPORT:

BOARD SECRETARY REPORT:

MEETING ADJOURNED: 12:01

Motion:

Jessica Haddox moved to adjourn the regular meeting. Seconded by Buck Rodgers, the motion carried unanimously.



CERTIFICATE OF POSTING:

I, Louise Waldron – Secretary to the Board of Directors of the California Pines Service District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes of the June 18th, 2024, Meeting of the Board of the California Pines Community Service District.

Louise Waldron

The next regular meeting of the Board of Directors will be July 17th, 2024, at 11:00 am.

