



# California Pines Community Service District

376 County Road 71/ HC4 Box 43002  
Alturas, CA 96101  
Ph: 530-233-2766  
cpcsd.specialdistrict.org

- PROVIDE A FULL RANGE OF MUNICIPAL SERVICES.
- REASONABLE COSTS, APPLIED CONSISTENTLY TO ALL CUSTOMERS.
- MAINTAIN A HEALTHY INFRASTRUCTURE
- OPERATE WITH ENVIRONMENTAL INTEGRITY.
- PROMOTE ECONOMIC DEVELOPMENT OF OUR COMMUNITY

## Board Meeting Agenda

December 18<sup>th</sup>, 2025  
11:00 AM

### ASSISTANCE FOR THE DISABLED:

*If you are disabled and need accommodations to participate in the meeting, please call 530-233-2766 to make the necessary arrangements.*

**To participate in the meeting, join us via Zoom or in person. A Zoom link will be posted on the website the morning of the meeting.**

### CALL TO ORDER:

1. Pledge of Allegiance
2. Roll Call
3. Announcements, introductions, and recognitions

### PUBLIC COMMENT:

Any member of the public may address the Board at this time on any matter within the Board's jurisdiction. The Board requests that members of the public limit their comments to a maximum of three minutes. (Comments should not relate to any item on the agenda. If a member of the public wishes to provide comments on an agenda item to the Board, they should do so during its consideration. *Nothing under this section may be acted upon in this meeting.*)

### SPECIAL SESSION:

Committee Meetings: Thursday, December 18<sup>th</sup> @ 12 pm

### CONSENT CALENDAR:

*(All matters under the Consent Calendar are routine and will be approved by one motion unless a board member requests separate action on a specific item.)*

- Minutes from November 2025
- Financials of October 2025
  - Balance
  - Profit and Loss
  - Previous Year Comparison
  - Budget

### OLD BUSINESS:

- Lot Mow Fire Prevention Expansion
  - No Updates
- Updated policies for discussion and approval:
  - Policy 3140: Harassment
  - Policy 2145: Records Retention
  - Policy 1060: Copying Public Documents
  - Policy 3498: Hourly Wages

### NEW BUSINESS:

- Policy Updates:
  - Policy
- Application received for Possible New Board Member: The Board will review and discuss an application for a potential new member.



## GENERAL MANAGER'S REPORT:

- The General Manager will provide an update on district activities, developments, and ongoing projects since the last Board meeting. This report will cover operational highlights, recent accomplishments, and any issues or concerns that have arisen within the district.
  - Cost of Living Increase

## DIRECTORS REPORT:

- Each Director will have the opportunity to provide updates to the public on any personal or community business relevant to their roles on the Board, should they wish to do so. This may include recent activities, community initiatives, or other matters pertaining to their responsibilities and involvement within the district.

## SECRETARY REPORT:

- The Secretary will present a brief update on administrative actions since the last meeting, including minutes, correspondence, record-keeping, compliance with posting requirements, and any key office matters or upcoming deadlines relevant to Board operations.
  - On-the-job training program

### CERTIFICATE OF POSTING:

I, Louise Waldron – Secretary to the Board of Directors, certify that on December 15<sup>th</sup>, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the California Pines Community Service District, said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2)

*Louise Waldron*

Secretary to the Board

***The next regular meeting of the Board of Directors will be on January 21st, 2026.***

