
California Pines CSD

POLICY HANDBOOK

POLICY TITLE: District Vehicle Usage

POLICY NUMBER: 2220

2220.1 This policy applies to employees who drive District vehicles to and from work.

2220.1.1 During working hours, trips for personal purposes will be avoided. Occasionally, stopping at a store en route to a business destination, or going to a restaurant (within close proximity of your work location) for lunch is permitted. While going to or from work, occasionally stopping to buy groceries, pick up laundry, medications, etc., is also permitted.

2220.1.2 Other than the foregoing uses, district vehicles will not be used for any other personal purposes without prior written approval. Exception to this is the Fire Chief vehicle which is used to respond to fire and medical calls daily.