



CALIFORNIA PINES COMMUNITY SERVICES DISTRICT  
 HC 4 BOX 43002 / County Road 71 Building 376  
 ALTURAS, CALIFORNIA 96101  
 PHONE: 530-233-2766 FAX: 530-233-270  
 General Manager: Ron Sherer 530-i640-1040  
 Employer Identification # 94-2195606  
 cpcsd.specialdistrict.org

**REGULAR MEETING MINUTES**  
**February 27, 2019**

**CALLED MEETING TO ORDER AT BY CHAIRMAN TO THE BOARD OF DIRECTORS – Buck Rodgers at 4:00 P.M. FOLLOWED BY ROLL CALL AND THE PLEDGE OF ALLEGIENCE.**

DIRECTORS PRESENT	STAFF PRESENT	PUBLIC PRESENT
Chairman – Buck Rodgers	General Manager-Ron Sherer	
Vice Chairman – Todd Ehlinger	Board Secretary-Jodi Adams	
Treasurer – Suzanne Ehlinger	Executive Secretary-Susan Lake	
Director – Terri Bishop		

**ANNOUNCEMENTS, INTRODUCTIONS, RECOGNITIONS:**

None.

**PUBLIC COMMENT:**

None.

**CLOSED SESSION:** The Board adjourned to closed session to discuss personnel matters with General Manager Sherer.

The open meeting was reconvened at 4:15 p.m. The Board discussed the need to be informed immediately whenever the GM felt it necessary to go against district policy when hiring and/or retaining personnel.

**APPROVAL OF THE CONSENT CALENDAR:** (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- **Adoption of the February 27 2019 agenda.**
- **Approval of minutes from January 16, 2019 regular meeting.**
- **Approval of Financial Reports**
  - **Profit and Loss. Budget Vs Actual YTD**
  - **Balance Sheet YTD**
  - **Bank Register-January 2019**

Susan Lake advised that payment from Cal Fire had been received and that she had paid the balance of the 2013 taxes that were owed. She further advised that upon receipt of funds from OES she would be paying of the remainder of the delinquent taxes.

**MOTION:** The motion to approve all items on the consent calendar was made by Mark Bishop seconded by Todd Ehlinger. Motion approved unanimously.

**General Managers Report:**

- The transformer at Lift Station #1 was out for three days but the generator worked flawlessly.
- Maps of the community have been found and will be taken to Klamath Falls for copying & laminating.
- Have been working on the cost survey information and have almost completed it. Based on current information district does not appear to be eligible for grants;
- Smoke Tester picked up from Ione. Haven’t been able to utilize it due to weather.
- Spoke with Attorney regarding dam situation. Also spoke with Inspector. Not entitled to a copy of the report without a subpoena or the POA providing it.
- Will be contacting attorney regarding fraud situation to figure out what the next steps are and how we can expedite.

- Yellow Pine to Star Pine is closed due to a culvert coming apart. No homes are in this area so repairs will be done at a later date.
- Considering going back on fire-line this summer in order to assist in completing Strike Team Training for Justin.
- New fire engine on track for arrival early this fire season.

**OLD BUSINESS:**

**Form 700**-All Directors signed and returned their completed Form 700 for submission to the county.

**NEW BUSINESS:**

- Purchase of 3 new desk-top Computers for District Office & Fire Department

**MOTION:** The motion to approve a not to exceed amount of \$5,500 for the purchase of three new desktop computers, dual monitors and one laptop was made by Terri Bishop and duly seconded by Mark Bishop. Motion carried unanimous.

- Policy Revisions-Policy 1010-Adoption/Amendment of Policies

**MOTION:** The motion to approve the policy revision dated 2.27.19 was made by Mark Bishop and seconded by Terri Bishop. Motion carried unanimous.

**MEETING ADJOURNED:**

**MOTION:** A motion was made by Suzanne Ehlinger and seconded by Todd Ehlinger to adjourn the meeting at 5:00 p.m. Motion carried unanimous.

The next regular meeting of the Board of Directors is **March 20, 2019** at **4 p.m.**

**CERTIFICATE OF POSTING**

I **Jodi Adams**, Secretary to the Board of Directors of the California Pines Community Services District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes to the **February 27, 2019 Regular Meeting of the Board of said District.**

*Jodi Adams*

Secretary to the Board