

**CALIFORNIA PINES COMMUNITY SERVICES DISTRICT  
REGULAR MEETING MINUTES  
October 18, 2017  
COUNTY ROAD #71 BUILDING #376 – DISTRICT OFFICE  
CALIFORNIA PINES SUBDIVISION  
MODOC COUNTY, CALIFORNIA 96101**

**CALLED MEETING TO ORDER AT BY CHAIRMAN TO THE BOARD OF DIRECTORS – Buck Rodgers at 4:00 P.M.  
FOLLOWED BY ROLL CALL AND THE PLEDGE OF ALLEGIENCE.**

DIRECTORS PRESENT	STAFF PRESENT	PUBLIC PRESENT
Chairman – Buck Rodgers	General Manager - Ron Sherer	Noel Benoist
Vice Chairman – Todd Ehlinger	Board Secretary - Susan Lake	
Treasurer – Suzanne Ehlinger	Assistant Fire Chief - Ryan Sherer	
Director – Mark Bishop	Fire Fighter - Josh Lusk	
Director – Terri Bishop	Fire Fighter - John Sweet	

**ANNOUNCEMENTS:**

- Special thanks to the staff in attendance for the work they are doing at the sewer ponds this week!
- FEMA sent a list of questions for CPCSD to answer concerning the damage which occurred during the February 2017 flooding. These questions/requests need to be addressed in order to formulate a project worksheet. The proposals that we currently have from Eagle Peak do not separate the repair portion of the proposal from mitigation portion effectively. FEMA is also requesting historical documentation of routine maintenance and before and after pictures. CPCSD will make every effort to supply any documentation that is available.
- The Board of Directors has Angela Wendele to return to the Cal Pines District on November 15, 2017 from 12:00 P.M. to 1:00 P.M. to meet with the General Manager, and from 1:00 P.M. – 3:30 P.M. for a Special Board Meeting to complete the improvements worksheets from the *Sustainably Managed Utility Workshop*.

**PUBLIC COMMENTS:**

**Noel Benoist** announced that the drilling of his well is complete in Hill Unit 3. He has pressure of 75 gallons per minute. Noel has offered the use of his land to place water storage tanks (provided by the District) which he would fill to be used for fire protection. The CPCSD thanks Noel for his participation and offer.

**APPROVAL OF THE CONSENT CALENDAR:** (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- 1. October 18,2017 agenda.**
- 2. Minutes from the following meeting: September 19, 2017 Regular Board Meeting**
- 3. Approval of the Financial Reports for September 2017**
  - Profit and Loss-September 2017
  - Balance Sheet to Date
  - Bank Register-September 2017

**MOTION:** The motion to approve all items on the consent calendar was made by Todd Ehlinger, seconded by Mark Bishop, motion approved unanimously.

**ACTION CALENDAR:**

**General Managers Report:**

- There will be a Vector Inspection by the CA State Environmental Department on 10/19/17 at the District Office. The GM has completed other environmental testing in areas of chemicals enabling the District to spray for weed along the district roads.
- Repairs to the damage caused by the February 2017 flooding will need to be made before winter. The District will be using available staff and renting the equipment needed to complete the repair. The GM estimates that the work can be completed for \$20,000.00. Staff is also looking for solutions to prevent muskrat damage to ponds.
- Fire Season is wrapping up for Modoc County. The Forest Service has released our firefighters as of Oct. 15. Board treasurer asked if our firefighters had any assignments in Southern CA. The GM answered no and explained the process for contracted fire assignments.
- Discussions about needed equipment in the District included new mosquito sprayer and an excavator. No decision to purchase was made, but would like each to be included in Capital Improvement Plan.

**Old Business:**

- **Consider approval of Vector Control Log:**  
Staff prepared a Vector Control Log to begin using in 2018 however, the County of Modoc has supplied the District with a 3-part carbon log that includes all needed information. The District will use the log provided by Modoc County.

**New Business:**

- **Consider adoption of Policy #2440 - Standby and Call Back**  
The District has determined the need to implement a policy concerning standby or call back pay for firefighters and CSD personnel. Policy #2440 outlines the conditions to be met, and the dollar amount to be paid whenever the situation warrants.

**The motion to adopt Policy #2440 – Standby and Call Back, *adding the condition of a 5-minute response time requirement for Standby*, was made by Mark Bishop, seconded by Terri Bishop, motion approved unanimously.**

- **Review and consider for approval:**
  - A. Finance options with Community First Bank for a new Type 3 fire engine.
  - B. Resolution No. 2017-05 & Letter of Intent to Purchase Type 3 fire Engine from Boise Mobile, with financing with Community First Bank.

After thorough discussion about the District financial position and goals...

The motion to choose lease-purchase option 2 with Community First Bank, a five-year term with a 3.07 percent interest, one \$75,000.00 annual payment for the first four years, and one \$39,067.59 annual payment on the fifth year, was made by Mark Bishop, seconded by Terri Bishop. Motion approved unanimously.

The motion to adopt Resolution No. 2017-05-CPCSD Lease-Purchase of Fire Apparatus, (*with lease option of a five-year term with a 3.07 percent interest, one \$75,000.00 annual payment for the first four years, and one \$39,067.59 annual payment on the fifth year*) was made by Todd Ehlinger, seconded by Mark Bishop, motion approved unanimously.

**DIRECTORS REPORT: NONE**

**MEETING ADJOURNED AT 5:13 PM**

The next regular meeting of the Board of Directors is **November 15, 2017 at 4 p.m.**

**CERTIFICATE OF POSTING**

I **Susan Lake**, Secretary to the Board of Directors of the California Pines Community Services District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes to the **October 18, 2017** Regular Meeting of the Board of said District.

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Secretary to the Board