



## California Pines Community Services District

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[cpcsd.specialdistrict.org](http://cpcsd.specialdistrict.org)

November 17th, 2025

11:00 AM

**BUCK RODGERS, CHAIRMAN OF THE BOARD OF DIRECTORS, CALLED THE MEETING TO ORDER AT 10:59 A.M.**

### ROLL CALL:

Board Members	Staff Present	Public Present
Buck Rodgers – Chairman	Justin Ulrich	
Skip Kelly – Vice Chairman	Ryan Sherer	
Terry Kelly – Director		
Louise Waldron - Secretary		

### ANNOUNCEMENTS, INTRODUCTIONS, AND RECOGNITIONS:

none

### PUBLIC COMMENT:

none

### SCHEDULED ITEMS: 11:01

Fire Prevention Expansion Committee Meetings: Wednesday, December 17th @ 10 am

### CONSENT CALENDAR: 11:02

*(All matters under the Consent Calendar are routine and will be approved by one motion unless a board member requests separate action on a specific item.)*

- Minutes – October 2025
- September 2025: Balance – Profit and Loss – Previous Year Comparison – Budget

### CONSENT CALENDAR MOTION:

Skip Kelly moved to approve all items on the consent calendar. Terry Kelly seconded the motion, which was carried unanimously.

### OLD BUSINESS: 11:04

- Fire Prevention Expansion Committee
  - The committee discussed the final steps before submitting the ordinance to the attorneys.

Cont.



- The Board Adopts Policy 4202: Board actions and decisions
  - MOTION:**
    - Terry Kelly made a motion to approve Policy 4210. Skip Kelly seconded the motion. The vote was carried unanimously.
- Halloween Trunk or Treat 2025
  - Event was successful

**NEW BUSINESS: 11:06**

- Policy Updates
  - The Board receives Policies #3140, #2145, and #1060 for review and revision where necessary

**GENERAL MANAGER'S REPORT: 11:10**

- The General Manager updated the Board on the following items:
  - Implementation of new ISO processes.
  - Completion of medical recertifications for firefighter staff.
  - Assignment of increased web-based training for district personnel.
  - Increased lift station maintenance activities; ongoing as standard practice.

**SECRETARY'S REPORT: 11:20**

- Secretary completed California Special District Association's Board Secretary Certificate and Scholarship requirements.
- Board approved the adoption of DocAccess for website ADA Compliance.

**MEETING ADJOURNED: 11:25**

***Motion:***

Skip Kelly moved to adjourn the regular meeting. Second, Terry Kelly, the motion carried unanimously.

**CERTIFICATE OF POSTING:**

I, Louise Waldron – Secretary to the Board of Directors of the California Pines Service District, hereby certify, to the best of my knowledge, that this is an actual excerpt of the minutes of the November 17th, 2025, Meeting of the Board of the California Pines Community Service District.

*Louise Waldron*

***The next regular meeting of the Board of Directors will be on December 18<sup>th</sup>, 2025, at 11:00 am.***

