

CALIFORNIA PINES COMMUNITY SERVICES DISTRICT

County Road 71 #376/ HC4 Box 43002

Alturas, CA 96101

Ph: 530-233-2766 Fax: 530-233-2704

cpcsd.specialdistrict.org

REGULAR MEETING AGENDA

September 15, 2021

4:30 P.M.

OUR MISSION



- Provide a full range of municipal services,
- Reasonable costs, applied consistently to all customers,
- Maintain a healthy infrastructure,
- Operate with environmental integrity,
- Promote the economic development of our community.

ASSISTANCE FOR THE DISABLED:

If you are disabled and need accommodation to participate in the meeting, please call 530-233-2766 to make necessary arrangements.

DUE TO COVID-19, WE REQUEST THAT THOSE WISHING TO PARTICIPATE IN THE MEETING JOIN US VIA ZOOM. A ZOOM LINK WILL BE POSTED THE MORNING OF THE MEETING ON THE WEBSITE.

CALL TO ORDER:

1. Roll Call
2. Announcements, introductions, recognitions

PUBLIC COMMENT: Any member of the public may address the Board now on any matter within the jurisdiction of the Board. The Board requests that members of the public limit their comments to a maximum of three minutes. **(This should not relate to any item on the agenda. If a member of the public desires to provide comments to the Board on an agenda item, they should do so at the time the item is considered. NOTHING UNDER THIS SECTION MAY BE ACTED UPON IN THIS MEETING.)**

CLOSED SESSION: Brief review of closed session on August 18,2021

CONSENT CALENDAR: (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- Consider adoption of the September 15, 2021 agenda.
- Consider approval of minutes from the August 18, 2021 regular meeting.
- Consider approval of the August Financial Statements-Treasurer Report.

PUBLIC HEARINGS

- None

OLD BUSINESS:

- Review of connection fees

NEW BUSINESS:

- Review of policies – Job Description Firefighter
 - Job description Secretary/office assistant
 - Job description Office administrator
 - Job description Fire chief/ Assistant GM
 - Employee Compensation
- Review of getting new Checking Account for fire department on separate finances

GENERAL MANAGERS REPORT:

Report on District activities - *Action may or may not be needed.*

DIRECTORS REPORT:

In accordance with Government Code 54954.2(a), Directors may make brief announcements of brief reports on their own activities. They may ask questions for clarification, make a referral to staff or act to have staff place a matter of business on a future agenda.

CERTIFICATE OF POSTING

I, **Susana Rubio** - Secretary to the Board of Directors, certify that on **September 13, 2021** I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the California Pines Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2)

Susana Rubio

Secretary to the Board

The next regular meeting of the Board of Directors will be October 20, 2021 at 4:30 p.m.