

**CALIFORNIA PINES COMMUNITY SERVICES DISTRICT**  
**SPECIAL MEETING MINUTES**  
**October 18, 2017 from 9:00 A.M.-3:00 P.M.**  
**COUNTY ROAD #71 BUILDING #376 – DISTRICT OFFICE**  
**CALIFORNIA PINES SUBDIVISION**  
**MODOC COUNTY, CALIFORNIA 96101**

**CALLED MEETING TO ORDER AT 9:05 A.M.** followed by roll call and the pledge of allegiance.

**DIRECTORS PRESENT:** Buck Rodgers, Todd Ehlinger, Mark Bishop, Suzanne Ehlinger

**ABSENT:** Terri Bishop

**STAFF PRESENT:** Ryan Sherer, Susan Lake

**ADOPTION OF THE AGENDA:** Motion made by Chairman Rodgers to adopt the October 18 Special Meeting Agenda. Motion was approved unanimously.

**ACTION CALENDAR:**

- **Training workshop- “*The Sustainably Managed Utility:10 Key Management Areas*”**

This 6-hour workshop was facilitated by Angela Wendele from the California Rural Water Association. This training is designed to help rural and small water and wastewater system managers address many ongoing challenges and move towards sustainable management of both operations and infrastructure. Board members and staff participated in a self-assessment exercise as a starting point to begin creating an action plan that will enable the District to set and reach goals in performance and compliance.

Among the areas identified as a high priority for improvement are:

- A. FINANCIAL VIABILITY**
- B. INFRASTRUCTURE STABILITY**
- C. OPERATIONAL RESILIENCY**

Those in attendance worked on an improvements worksheet for Financial Viability, but ran out of time for the other identified priorities. The Board of Directors has Angela Wendele to return to the Cal Pines District on November 15, 2017 from 1:00 P.M. – 3:30 P.M. for a Special Board Meeting to complete the improvements worksheets.

**The Cal Pines District has set specific goals to complete prior to the November 15 Special Board Meeting which include:**

- Contact SUSP and arrange for a Rate Study of the District
- Gather all financial and planning information needed for the Rate Study
- Put together working binder for complaints
- Arrange for Energy Audit, Water Audit, and Vulnerability Assessment. These are services provided to the District free of charge and will aid in district planning.

Since there is no other business, Director Rodgers made a motion to adjourn meeting at 3:10 P.M., motion approved unanimously.

**The next regular meeting of the Board of Directors is October 18, 2017 @ 4:00 P.M.**

**CERTIFICATE OF POSTING**

I, Susan Lake, Secretary to the Board of Directors of the California Pines Community Services District, hereby certify, to the best of my knowledge, that this is a true excerpt of the minutes to the October 18, 2017 Special Meeting of the Board of said District.

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Susan Lake, Secretary to the Board