

CALIFORNIA PINES COMMUNITY SERVICES DISTRICT

County Road 71 #376/ HC4 Box 43002
Alturas, CA 96101
Ph: 530-233-2766 Fax: 530-233-2704
cpcsd.specialdistrict.org



OUR MISSION

- Provide a full range of municipal services,
- Reasonable costs, applied consistently to all customers,
- Maintain a healthy infrastructure,
- Operate with environmental integrity,
- Promote the economic development of our community.

Board Q&A re Fire Department-3:30 p.m.

REGULAR MEETING AGENDA

April 17, 2019
4:00 P.M.

ASSISTANCE FOR THE DISABLED:

If you are disabled and need accommodation to participate in the meeting, please call 530-233-2766 to make necessary arrangements.

CALL TO ORDER:

1. Roll Call
2. Pledge of Allegiance
3. Announcements, introductions, recognitions
 - a. Board met with GM Sherer prior to regular meeting for a learning session on the Fire Department.

PUBLIC COMMENT: Any member of the public may address the Board now on any matter within the jurisdiction of the Board. The Board requests that members of the public limit their comments to a maximum of three minutes. **(This should not relate to any item on the agenda. If a member of the public desires to provide comments to the Board on an agenda item, they should do so at the time the item is considered. NOTHING UNDER THIS SECTION MAY BE ACTED UPON IN THIS MEETING.)**

CLOSED SESSION: None Scheduled

CONSENT CALENDAR: (All matters under the Consent Calendar are routine and will be approved by one motion, unless a board member requests separate action on a specific item.)

- Consider adoption of the April 17, 2019 agenda.
- Consider approval of minutes from the March 20, 2019 Regular Meeting.
- Consider approval of the minutes from the April 3, 2019 Special Meeting.
- Consider approval of the Financial Reports (*Treasurers Report*)
 - Profit and Loss. Budget vs Actual YTD
 - Balance Sheet YTD
 - Bank Registers-February 2019 & March 2019

GENERAL MANAGERS REPORT:

Report on District activities - *Action may or may not be needed.*

- Computer Set-Up
- New Fire Truck
- Rate Increase
- Surplus Equipment Sale
- Meeting with POA
- Litigation Update

OLD BUSINESS:

Policies to be Reviewed/Approved-No Changes-Copies provided at March Meeting

- 2400-formerly 2016-Customer Relations
- 3205-formerly 2022-Housekeeping
- 3217-formerly 2025-Personal Possessions in the Workplace
- 3115-formerly 2035-Employee References
- 3225-formerly 2040-Cellular Telephone Usage

NEW BUSINESS:

Policies to be Reviewed/Approved at May 15, 2019 Meeting-New or Revised

- 1005-Association Memberships *New Policy*
- 1010-Basis of Authority (Takes the place of former policy #1010-Adoption of Policies)
- 1017-Board/Staff Communication *New Policy*
- 1020-Adoption of Policies (Previously policy #1010)
- 1040-Correspondence to the Board-*New Policy*
- 1045-Legal Counsel & Auditor-*New Policy*
- 1050-Overview of General Manager's Role-*New Policy*
- Financial Policy-*New Policy*
- 2135-Purchasing-(Previously policy #3150) *Revised Policy*
- 3104-Disciplinary Action-*Revised Policy*

Preliminary Budget Review

Employee Recognition Program

DIRECTORS REPORT:

In accordance with Government Code 54954.2(a), Directors may make brief announcements of brief reports on their own activities. They may ask questions for clarification, make a referral to staff or act to have staff place a matter of business on a future agenda.

CERTIFICATE OF POSTING

I, **Jodi Adams** - Secretary to the Board of Directors, certify that on **April 12, 2019** I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of the California Pines Services District, said time being at least 72 hours in advance of the meeting of the Board of Directors. (Government Code Section 54954.2)

Jodi Adams

Secretary to the Board

The next regular meeting of the Board of Directors will be May 15, 2019 at 4 p.m.